



**MEMORANDUM OF UNDERSTANDING (MOU)**  
**Between The High Desert Amateur Radio Club of New Mexico and**  
**The Sandoval County Amateur Radio Emergency Service**



This Memorandum of Understanding (MOU) is made and entered into on this 20 day of December 2025, by and between:

The High Desert Amateur Radio Club of New Mexico Inc. (HDARC), a non-profit amateur radio club with a mailing address of 5052 Mira Vista Drive N.E. Rio Rancho, New Mexico 87144  
and

The Sandoval County Amateur Radio Emergency Service (SCARES), a non-profit amateur radio club with a mailing address of P.O. Box 44394, Rio Rancho, NM 87174

**1. Purpose**

The purpose of this MOU is to establish a framework for cooperation, collaboration, and mutual support between the two clubs in the promotion and advancement of amateur radio activities, emergency communications, education, camaraderie, community outreach/service, and public service in general. Both clubs' governing bodies recognize that they serve the same membership base and communities. We find that it is in the best interest of both clubs and their membership to enter into this agreement to strengthen and build upon the services offered to each club and the general public.

**2. Areas of Cooperation**

- A. Both clubs agree to work together in the following areas/scope, but are not limited to:
- a. Sharing of technical knowledge and expertise;
  - b. Participation in joint field days, contests, special events, meetings, and public service communications;
  - c. Coordination during emergency or disaster response events/exercises;
  - d. Joint training and workshops for members and the public;
  - e. Promoting amateur radio licensing and education;
  - f. Promote youth outreach programs;
  - g. Promote public service outreach programs;
  - h. Coordination of joint public facing events;
  - i. Lending/Sharing of equipment that is appropriate;
  - j. Promote mutual membership growth in each organization; and
  - k. Sharing the means of communication that reach out to each membership base, the general amateur radio community, and the general public.



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Direct examples of these areas of cooperation could include, but are not limited to:

- Training sessions on EmComm procedure to HAMS that do not belong to an ARES group;
- Sharing of repeater resources;
- Both clubs jointly attend public facing events to promote our causes;
- Joint recruitment of membership;
- Co-sponsoring field activities/exercises;
- Joint Workshop/trainer development; and
- Shared expense/access on administrative tools.

The clubs agree to maintain open communication through regular meetings, email, newsletters, and designated liaison officers. Each club will designate a point of contact to coordinate joint activities and share relevant information.

#### 4. Resources

Where feasible, the clubs agree to share facilities, equipment, and other resources during planned joint events or during emergencies, subject to availability and internal policies.

#### 5. Independence

Each club retains its own identity and independence. This MOU does not create any legal partnership or joint venture.

#### 6. Duration and Termination

This MOU will remain in effect until either clubs' Board of Directors (BOD) feel it is necessary to terminate this agreement. Each entity will do a joint annual review of this MOU every January and report any proposed revision or amendments by February to each BOD for mutual ratification. Either party may terminate the agreement at any time with 30 days written notice from either BOD.





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7. Amendments

This MOU may be amended by mutual written consent of both clubs at any time through each BOD.

8. Signatures

IN WITNESS WHEREOF, the undersigned have executed this MOU on behalf of their respective organizations.

For The High Desert Amateur Radio Club of New Mexico Inc.

Name: Michael R. Smith KI5NBP

Title: President

Signature: \_\_\_\_\_

Date: December 20, 2025

For the Sandoval County Amateur Radio Emergency Service

Name: Gary Surad K5BIQ

Title: President

Signature: \_\_\_\_\_

Date: December 20, 2025